



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



SEDIBENG TVET COLLEGE  
"GROW WITH THE FLOW"



# SEDIBENG

TECHNICAL AND VOCATIONAL  
EDUCATION AND TRAINING COLLEGE

# PROSPECTUS 025

# ABOUT THE COLLEGE



## OUR MISSION

Transform the future of TVET programme offering by creating exceptional value and opportunity for all stakeholders.



## OUR VISION

To provide quality education that is aligned to the fourth industrial revolution and promotes the green economy

## > COLLEGE VALUES

- Leadership
- Teamwork
- Innovation
- Accountability



# PROGRAMMES OFFERED AT SEDIBENG TVET COLLEGE

## N4-N6 REPORT 191/NATED ENGINEERING PROGRAMMES

Site of delivery

N/B The tick illustrates the campus where the course is offered

Programme Offering	NQF Level	Vereeniging Campus	Vanderbijlpark Campus	Sebokeng Campus	Heidelberg Campus
ELECTRICAL	N4-N6	✓		✓	
MECHANICAL	N4-N6	✓		✓	
CIVIL	N4-N6			✓	

## SUBJECTS PER PROGRAMME

SUBJECTS			
	N4	N5	N6
<b>ELECTRICAL</b>	<ul style="list-style-type: none"> <li>Mathematics</li> <li>Engineering Science</li> <li>Industrial Electronics</li> <li>Electro-technics</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics</li> <li>Engineering Science</li> <li>Industrial Electronics</li> <li>Electro-technics</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics</li> <li>Engineering Science</li> <li>Industrial Electronics</li> <li>Electro-technics</li> </ul>
	<b>N4</b>	<b>N5</b>	<b>N6</b>
<b>CIVIL</b>	<ul style="list-style-type: none"> <li>Mathematics/ Quantity Survey</li> <li>Building Administration</li> <li>Building &amp; Structural Surveying</li> <li>Building &amp; Structural Construction</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics/ Quantity Survey</li> <li>Building Administration</li> <li>Building &amp; Structural Surveying</li> <li>Building &amp; Structural Construction</li> </ul>	<ul style="list-style-type: none"> <li>Mathematics/ Quantity Survey</li> <li>Building Administration</li> <li>Building &amp; Structural Surveying</li> <li>Building &amp; Structural Construction</li> </ul>
	<b>N4</b>	<b>N5</b>	<b>N6</b>
<b>MECHANICAL</b>	<ul style="list-style-type: none"> <li>Mathematics</li> <li>Engineering Science</li> <li>Mechanotechnics</li> <li>Mechanical Draughting</li> </ul>	<ul style="list-style-type: none"> <li>Fluid Mechanics</li> <li>Power Machines</li> <li>Mechanotechnics</li> <li>Strength of Material</li> </ul>	<ul style="list-style-type: none"> <li>Fluid Mechanics</li> <li>Power Machines</li> <li>Mechanotechnics</li> <li>Strength of Material</li> </ul>



## N4-N6 REPORT 191/NATED BUSINESS AND UTILITY PROGRAMMES

### Site of delivery

N/B The tick illustrates the campus where the course is offered

Programme Offering	NQF Level	Vereeniging Campus	Vanderbijlpark Campus	Sebokeng Campus	Heidelberg Campus
Business Management	N4-N6		✓	✓	
Management Assistant	N4-N6		✓		✓
Marketing Management	N4-N6		✓		
Human Resource Management	N4-N6			✓	
Public Management	N4-N6				✓
Hospitality & Catering Services	N4-N6		✓		
Tourism	N4-N6		✓		
Medical Secretary	N4-N6		✓		
Legal Secretary	N4-N6		✓		

### SUBJECTS PER PROGRAMME

SUBJECTS			
	N4	N5	N6
Marketing Management	<ul style="list-style-type: none"> <li>Entrepreneurship &amp; Business Management</li> <li>Computer Practice</li> <li>Management Communication</li> <li>Marketing Management</li> </ul>	<ul style="list-style-type: none"> <li>Entrepreneurship &amp; Business Management</li> <li>Computer Practice</li> <li>Sales Management</li> <li>Marketing Management</li> </ul>	<ul style="list-style-type: none"> <li>Marketing Communication</li> <li>Sales Management</li> <li>Marketing Research</li> <li>Marketing Management</li> </ul>
Management Assistant	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Computer Practice</li> <li>Communication</li> <li>Introductory Processing N4 / Information Processing N4</li> </ul>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Computer Practice</li> <li>Communication</li> <li>Information Processing N4 / Information Processing N5</li> </ul>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Public Relations N5</li> <li>Communication</li> <li>Information Processing N5 / Information Processing N6</li> </ul>
Business Management	<ul style="list-style-type: none"> <li>Entrepreneurship &amp; Business Management</li> <li>Computer Practice</li> <li>Financial Accounting</li> <li>Management Communication</li> </ul>	<ul style="list-style-type: none"> <li>Entrepreneurship &amp; Business Management</li> <li>Computer Practice</li> <li>Financial Accounting</li> <li>Sales Management</li> </ul>	<ul style="list-style-type: none"> <li>Entrepreneurship &amp; Business Management</li> <li>Computerised Financial Systems N4</li> <li>Financial Accounting</li> <li>Sales Management</li> </ul>



	N4	N5	N6
<b>Hospitality &amp; Catering Services</b>	<ul style="list-style-type: none"> <li>Applied Management</li> <li>Catering Theory&amp; Practical</li> <li>Sanitation &amp; Safety</li> <li>Nutrition &amp; Menu Planning</li> </ul>	<ul style="list-style-type: none"> <li>Applied Management</li> <li>Catering Theory &amp; Practical</li> <li>Entrepreneurship &amp; Business Management N4</li> <li>Food &amp; Beverage Services</li> </ul>	<ul style="list-style-type: none"> <li>Applied Management</li> <li>Catering Theory &amp; Practical</li> <li>Intro Computer Practice N4</li> <li>Communication &amp; Human Relations</li> </ul>
	N4	N5	N6
<b>Public Management</b>	<ul style="list-style-type: none"> <li>Computer Practice</li> <li>Public Administration Management</li> <li>Communication</li> <li>Entrepreneurship &amp; Business Management</li> </ul>	<ul style="list-style-type: none"> <li>Public Administration</li> <li>Public Finance</li> <li>Municipal Administration</li> <li>Computer Practice</li> </ul>	<ul style="list-style-type: none"> <li>Public Administration</li> <li>Public Law</li> <li>Municipal Management</li> <li>Public Finance</li> </ul>
	N4	N5	N6
<b>Tourism</b>	<ul style="list-style-type: none"> <li>Travel Office Procedures</li> <li>Tourism Communication</li> <li>Tourism Destination</li> <li>Travel Services</li> </ul>	<ul style="list-style-type: none"> <li>Travel Office Procedures</li> <li>Tourism Communication</li> <li>Tourism Destination</li> <li>Travel Services</li> </ul>	<ul style="list-style-type: none"> <li>Travel Office Procedures</li> <li>Hotel Reception</li> <li>Tourism Destination</li> <li>Travel Services</li> </ul>
	N4	N5	N6
<b>Human Resource Management</b>	<ul style="list-style-type: none"> <li>Management Communication</li> <li>Computer Practice</li> <li>Entrepreneurship &amp; Business Management</li> <li>Personnel Management</li> </ul>	<ul style="list-style-type: none"> <li>Labour Relations</li> <li>Computer Practice</li> <li>Personnel Training</li> <li>Personnel Management</li> </ul>	<ul style="list-style-type: none"> <li>Labour Relations</li> <li>Computer Practice</li> <li>Personnel Training</li> <li>Personnel Management</li> </ul>
	N4	N5	N6
<b>Medical Secretary</b>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Medical Practice</li> <li>Communication</li> <li>Information Processing</li> </ul>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Medical Practice</li> <li>Communication</li> <li>Information Processing</li> </ul>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Medical Practice</li> <li>Communication</li> <li>Information Processing</li> </ul>
	N4	N5	N6
<b>Legal Secretary</b>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Mercantile Law</li> <li>Communication</li> <li>Information Processing</li> </ul>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Legal Practice</li> <li>Communication</li> <li>Information Processing</li> </ul>	<ul style="list-style-type: none"> <li>Office Practice</li> <li>Legal Practice</li> <li>Communication</li> <li>Information Processing</li> </ul>

### Important:

- For a student to start at level N4 he/she needs to have CAT Grade 12 or Office Data Processing Level 4.
- Students must pass 3 subjects to progress to the next level



## NATIONAL CERTIFICATE VOCATIONAL NC(V) L2-L4 BUSINESS AND UTILITY PROGRAMMES

### Site of Delivery

N/B The tick illustrates the campus where the course is offered

Programme	NQF Level	Heidelberg Campus	Sebokeng Campus	Vanderbijlpark Campus	Vereeniging Campus
Hospitality	2-4			✓	
Management	2-4		✓		
Marketing	2-4		✓	✓	
Office Administration	2-4	✓	✓	✓	

### SUBJECTS PER PROGRAMME

<b>SUBJECTS</b> <b>Fundamental Subjects for all Business And Utility NC(V) programmes</b> <ul style="list-style-type: none"> <li>English First Additional Language L2-L4</li> <li>Mathematical literacy L2-L4</li> <li>Life Skills and Computer Literacy L2-L4 &amp;</li> <li>4 Vocational Subjects</li> </ul>				
	Level 2	Level 3	Level 4	Possible Career opportunity
<b>Hospitality</b>	<ul style="list-style-type: none"> <li>Hospitality Generics</li> <li>Food Preparations</li> <li>Client Service &amp; Human Relation</li> <li>Hospitality Services</li> </ul>	<ul style="list-style-type: none"> <li>Hospitality Generics</li> <li>Food Preparations</li> <li>Client Service &amp; Human Relation</li> <li>Hospitality Services</li> </ul>	<ul style="list-style-type: none"> <li>Hospitality Generics</li> <li>Food Preparations</li> <li>Client Service &amp; Human Relation</li> <li>Hospitality Services</li> </ul>	<ul style="list-style-type: none"> <li>House keeping</li> <li>Food and beverage management</li> <li>Hotel management</li> <li>Events management</li> <li>Accommodation services</li> </ul>
<b>Management</b>	<ul style="list-style-type: none"> <li>Management Practice</li> <li>Operations Management</li> <li>Financial Management</li> <li>Entrepreneurship</li> </ul>	<ul style="list-style-type: none"> <li>Management Practice</li> <li>Operations Management</li> <li>Financial Management</li> <li>Project Management</li> </ul>	<ul style="list-style-type: none"> <li>Management Practice</li> <li>Operations Management</li> <li>Financial Management</li> <li>Project Management</li> </ul>	<ul style="list-style-type: none"> <li>Human Resources Management</li> <li>Marketing</li> <li>Finance Management</li> <li>Public Relations</li> <li>Production</li> <li>Office Administration</li> </ul>
<b>Marketing</b>	<ul style="list-style-type: none"> <li>Marketing</li> <li>Advertising &amp; Promotions</li> <li>Marketing Communication</li> <li>Contact Centre Operations</li> </ul>	<ul style="list-style-type: none"> <li>Marketing</li> <li>Advertising &amp; Promotions</li> <li>Marketing Communication</li> <li>Contact Centre Operations</li> </ul>	<ul style="list-style-type: none"> <li>Marketing</li> <li>Advertising &amp; Promotions</li> <li>Marketing Communication</li> <li>Contact Centre Operations</li> </ul>	<ul style="list-style-type: none"> <li>Marketing</li> <li>Business Management</li> <li>Promotion and Advertising</li> <li>Market Research</li> <li>Public Relations</li> </ul>

	Level 2	Level 3	Level 4	Possible Career opportunity
	<ul style="list-style-type: none"> <li>• Business Practice</li> <li>• Office Practice</li> <li>• Office Data Processing</li> <li>• New Venture Creation</li> </ul>	<ul style="list-style-type: none"> <li>• Business Practice</li> <li>• Office Practice</li> <li>• Office Data Processing</li> <li>• New Venture Creation</li> </ul>	<ul style="list-style-type: none"> <li>• Business Practice</li> <li>• Office Practice</li> <li>• Office Data Processing</li> <li>• Personal Assistance/ New Venture Creation</li> </ul>	<ul style="list-style-type: none"> <li>• Accounting and Bookkeeping</li> <li>• Office Management</li> <li>• Office Administration</li> <li>• Freight Forwarder</li> <li>• Human Resource Management</li> <li>• Personnel Management</li> <li>• Private Secretary</li> <li>• Frontline Reception</li> <li>• Recruitment or Employment Agent</li> <li>• Legal Secretarial Services</li> <li>• Personal and General Secretarial Services</li> <li>• Self-Employment</li> </ul>
<b>Office Administration</b>				

## NATIONAL CERTIFICATE VOCATIONAL NC(V) L2-L4 ENGINEERING PROGRAMMES

### Site of Delivery

N/B The tick illustrates the campus where the course is offered

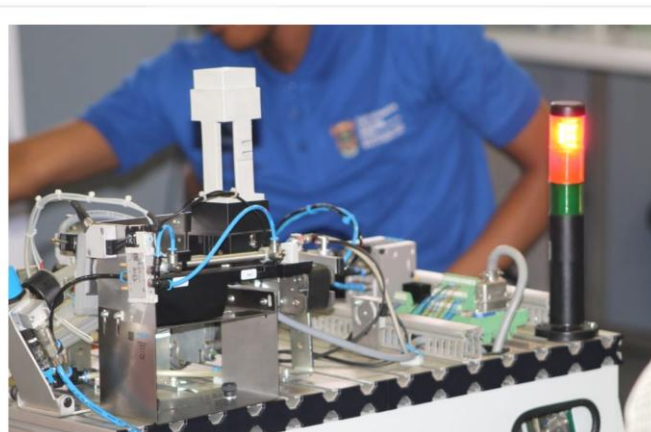
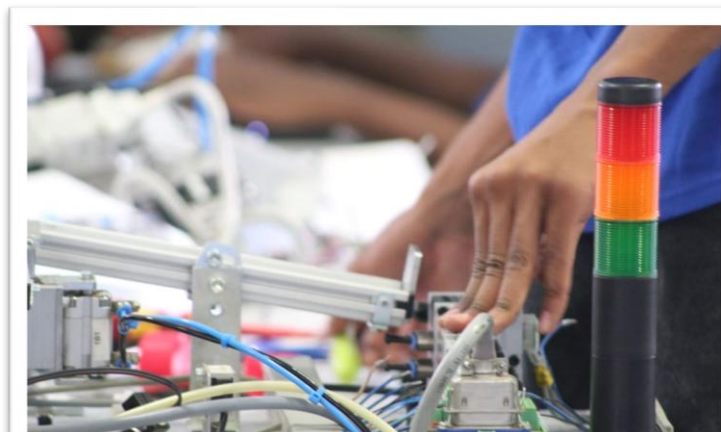
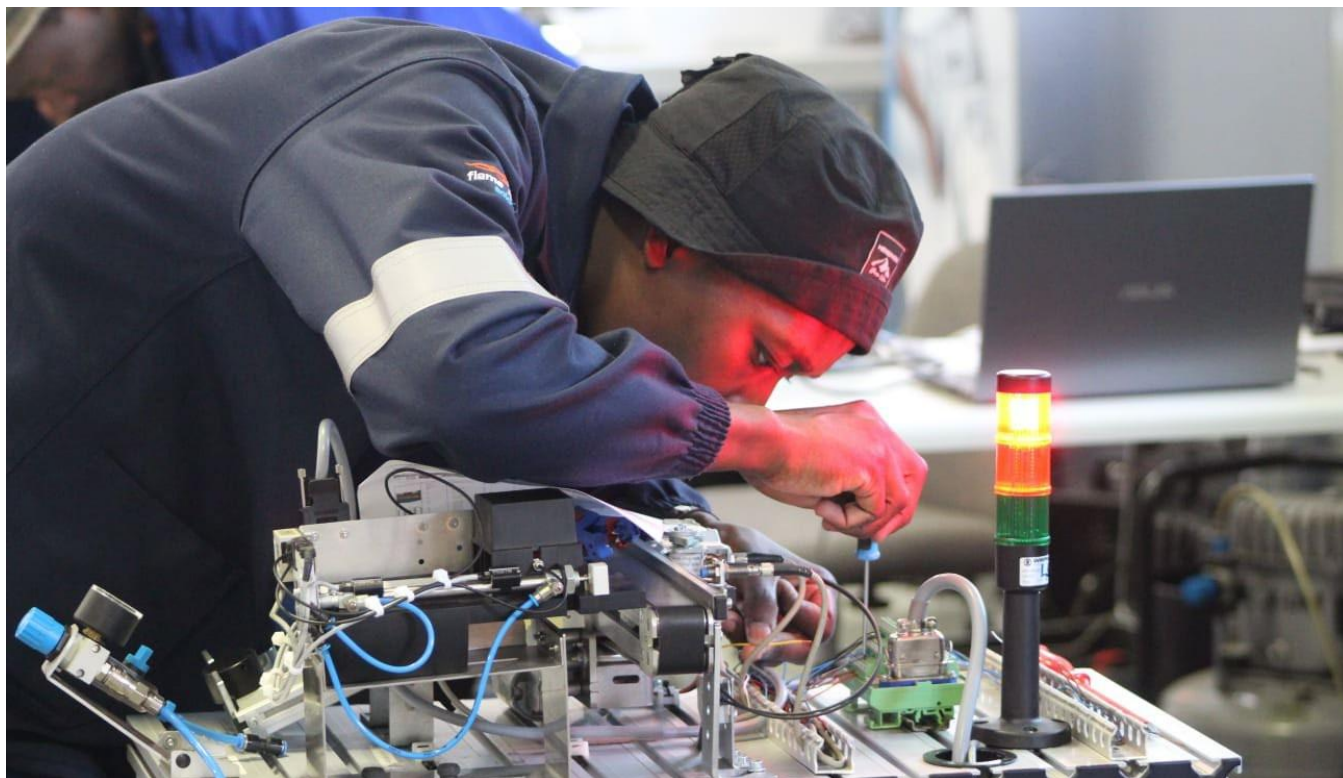
Programme	NQF Level	Vereeniging Campus	Vanderbijlpark Campus	Sebokeng Campus	Heidelberg Campus
Civil Engineering & Building Construction	2-4			✓	
Electrical Infrastructure Construction	2-4	✓		✓	✓
Engineering & Related Design	2-4	✓		✓	✓
Information Technology Computer Science	2-4	✓			
Mechatronics	2-4	✓			
Information Technology Computer Science (Programming Robotics)	2-4	✓			

## SUBJECTS PER PROGRAMME

<b>SUBJECTS</b> <b>Fundamental Subjects for all Engineering NC(V) programmes</b> <ul style="list-style-type: none"> <li>English First Additional Language L2-L4</li> <li>Mathematics L2-L4</li> <li>Life Skills and Computer Literacy L2-L4&amp;</li> <li>4 Vocational Subjects</li> </ul>				
	Level 2	Level 3	Level 4	Possible Career Opportunities
<b>Civil Engineering &amp; Building Construction</b>	<ul style="list-style-type: none"> <li>Construction Planning</li> <li>Plant &amp; Equipment</li> <li>Material</li> <li>Concrete Structures / Masonry</li> </ul>	<ul style="list-style-type: none"> <li>Construction Planning</li> <li>Plant &amp; Equipment</li> <li>Material</li> <li>Concrete Structures / Masonry</li> </ul>	<ul style="list-style-type: none"> <li>Construction Planning</li> <li>Plant &amp; E equipment</li> <li>Material</li> <li>Concrete Structures / Masonry</li> </ul>	<ul style="list-style-type: none"> <li>Architectural Technology</li> <li>Quantity Surveying</li> <li>Building Construction</li> <li>Industrial Designing</li> <li>Town Regional Planning</li> <li>Sanitation</li> <li>Engineering Plumber</li> <li>Carpenter</li> </ul>
<b>Electrical Infrastructure Construction</b>	<ul style="list-style-type: none"> <li>Electrical Principles &amp; Practices</li> <li>Workshop Practices</li> <li>Electronic Control &amp; Digital Electronics</li> <li>Electrical Systems &amp; Construction</li> </ul>	<ul style="list-style-type: none"> <li>Electrical Principles &amp; Practices</li> <li>Electrical Workmanship</li> <li>Electronic Control &amp; Digital Electronics</li> <li>Electrical Systems &amp; Construction</li> </ul>	<ul style="list-style-type: none"> <li>Electrical Principles &amp; Practices</li> <li>Electrical Workmanship</li> <li>Electronic Control &amp; Digital Electronics</li> <li>Electrical Systems &amp; Construction</li> </ul>	<ul style="list-style-type: none"> <li>Electrical Engineering</li> <li>Digital Electronics</li> <li>Theatre Technology</li> <li>Electrician</li> <li>Instrumentation</li> <li>Sound Technology</li> <li>Industrial Engineering</li> <li>Process Level Control</li> </ul>
<b>Engineering &amp; Related Design</b>	<ul style="list-style-type: none"> <li>Engineering Fundamentals</li> <li>Engineering Technology</li> <li>Engineering Systems</li> <li>Options</li> <li>Engineering Fabrication or Fitting &amp; Turning or Automotive Repair &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Engineering Practices &amp; Maintenance</li> <li>Material Technology</li> <li>Engineering Drawing &amp; Design (CAD)</li> <li>Options</li> <li>Engineering Fabrication Boilermaking or Fitting &amp; Turning or Automotive Repair &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Engineering Processes</li> <li>Professional Engineering Practices</li> <li>Applied Engineering Technology</li> <li>Options</li> <li>Engineering Fabrication Boilermaking or Fitting &amp; Turning or Automotive Repair &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Aerospace Engineering</li> <li>Mining Metallurgy</li> <li>Geology</li> <li>Industrial Engineering</li> <li>Chemical Engineering</li> <li>Petroleum Engineering</li> <li>Engineering &amp; Related Design</li> </ul>
<b>Information Technology &amp; Computer Science</b>	<ul style="list-style-type: none"> <li>Introduction to Information</li> <li>Systems Electronics</li> <li>Introduction to Systems Development</li> <li>Entrepreneurship</li> </ul>	<ul style="list-style-type: none"> <li>System Analysis &amp; Design</li> <li>Computer Hardware &amp; Software</li> <li>Principles of Computer Programming</li> <li>Project Management</li> </ul>	<ul style="list-style-type: none"> <li>System Analysis and Design</li> <li>Data Communication &amp; Networking</li> <li>Computer Programming</li> <li>Project Management</li> </ul>	<ul style="list-style-type: none"> <li>Computer Programming</li> <li>Computers Systems Engineering</li> <li>Information Technology Management</li> <li>Data Processing</li> </ul>



	Level 2	Level 3	Level 4	Possible Career Opportunities
<b>Mechatronics</b>	<ul style="list-style-type: none"> <li>• Introduction to Computers</li> <li>• Electrotechnology</li> <li>• Manual Manufacturing</li> <li>• Mechatronics Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Stored Programme Systems</li> <li>• Electrotechnology</li> <li>• Manual Manufacturing</li> <li>• Mechatronics Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Stored Programme Systems</li> <li>• Electrotechnology</li> <li>• Computer Integrated Manufacturing</li> <li>• Mechatronics Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Mechanical &amp; Electrical Engineering</li> <li>• Pneumatics</li> <li>• Hydraulics</li> <li>• Robotics</li> <li>• Programmable Logic Control</li> <li>• Computer Numeric control</li> <li>• Industrial Information Technology</li> </ul>
<b>Information Technology &amp; Computer Science (Programming &amp; Robotics)</b>	<ul style="list-style-type: none"> <li>• Electronics and Digital Concepts for robotics</li> <li>• Robotics Fundamentals</li> <li>• Basic Principles of Computer programming</li> <li>• Mechatronics Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Electronics and Digital Concepts for robotics</li> <li>• Introduction to Robotics</li> <li>• Introduction to Technical Programming</li> <li>• Mechatronics Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Electronics and Digital Concepts for robotics</li> <li>• Robotics and Industrial Automation</li> <li>• Technical Programming</li> <li>• Mechatronics Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Robotics Engineer</li> <li>• Data Science/Analysis</li> <li>• Cybersecurity Specialist</li> <li>• Cloud Computing Engineer</li> <li>• Game Development</li> <li>• Internet of things (IOT) Engineer</li> <li>• Human – Computer Interaction (HCI) Specialist</li> <li>• AI Ethics Specialist</li> <li>• Blockchain Developer</li> </ul>



## ADMISSION AND PROMOTION REQUIREMENTS

	QUALIFICATION	SELECTION REQUIREMENTS	DURATION QUALIFICATION
<b>REPORT 191/ NATED ENGINEERING STUDIES (N4 – N6)</b>			
1	<b>ENGINEERING N4</b>	Pass N3/NC(V) level 4 Engineering/ pass Technical Matric (Mechanical Tech, Civil Tech, Electrical Tech) Grade 12 pass with Maths 30% and Science 30%	<b>1 Trimester per level</b>
<b>REPORT 191/ NATED BUSINESS STUDIES (N4 – N6)</b>			
2	<b>BUSINESS MANAGEMENT N4</b>	Pass grade 12 with Accounting (30%) /NC(V) L4-FEA	<b>1 semester per level</b>
3	<b>MANAGEMENT ASSISTANT N4</b>	Pass grade 12 /NC(V) L4 Business Studies	<b>1 semester per level</b>
4	<b>MARKETING MANAGEMENT N4</b>	Pass grade 12 /NC(V) L4 Business Studies	<b>1 semester per level</b>
5	<b>HUMAN RESOURCE MANAGEMENT N4</b>	Pass grade 12 /NC(V) L4 Business Studies	<b>1 semester per level</b>
6	<b>PUBLIC MANAGEMENT N4</b>	Pass grade 12 /NC(V) L4 Business Studies	<b>1 semester per level</b>
7	<b>HOSPITALITY &amp; CATERING SERVICES N4</b>	Pass grade 12(Consumer studies/ Hotel & Catering 40% ) Subjects /NC(V) L4-Hospitality	<b>1 semester per level</b>
8	<b>TOURISM N4</b>	Pass grade 12 with Tourism subject at 50% /NC(V) L4-Tourism	<b>1 semester per level</b>
9	<b>MEDICAL SECRETARY N4</b>	Pass grade 12 with Life Sciences / Biology 40%	<b>1 semester per level</b>
10	<b>LEGAL SECRETARY N4</b>	Pass grade 12 with English 40%	<b>1 semester per level</b>
<b>NC(V) ENGINEERING STUDIES (L2 – L4)</b>			
11	<b>ELECTRICAL ENGINEERING L2</b>	Minimum pass Grade 9 with 50% in Mathematics and English. Pass PLP with Mathematics 60% and Science 60%  Pass AET Level 4 (120 credits)	<b>1 year per level</b>
12	<b>CIVIL ENGINEERING AND BUILDING CONSTRUCTION LEVEL 2</b>		<b>1 year per level</b>
13	<b>INFORMATION TECHNOLOGY AND COMPUTER SCIENCE LEVEL 2</b>		<b>1 year per level</b>
14	<b>ENGINEERING AND RELATED DESIGN LEVEL 2</b>	Minimum pass Grade 9 with 50% in Mathematics and English. Pass PLP with Mathematics 60% and Science 60%	<b>1 year per Level</b>
15	<b>MECHATRONICS LEVEL 2</b>		<b>1 year per Level</b>



16	<b>PROGRAMMING AND ROBOTICS LEVEL 2</b>	Pass AET Level 4 (120 credits)	1 year per Level
<b>NC(V) BUSINESS AND UTILITY STUDIES (L2 – L4)</b>			
17	<b>HOSPITALITY LEVEL 2</b>	Minimum pass Grade 9 with Mathematics 40% and English 50%.  Pass PLP.  Pass AET Level 4 (120 credits)	1 year per level
18	<b>MANAGEMENT LEVEL 2</b>		1 year per level
19	<b>MARKETING LEVEL 2</b>		1 year per level
20	<b>OFFICE ADMINISTRATION LEVEL 2</b>		1 year per level

NC (V) students will only be allowed to proceed to the next level (Level 3 & Level 4) after passing a minimum of 5 of 7 subjects. Such students will be allowed to proceed to the next level only with the subjects that they have passed.

<b>OCCUPATIONAL PROGRAMMES</b>			
	<b>Requirement</b>	<b>Campus</b>	<b>Duration</b>
<b>HAIRDRESSER L4</b>	Minimum Grade 9 Pass	Vereeniging	<b>3 Years</b>
<b>CHEF L5</b>	Minimum Grade 9 Pass	Vanderbijlpark	<b>3 Years</b>



# APPLICATION AND REGISTRATION PROCEDURE (NEW)

- STEP 1** **Career Advisory Service & Placement Assessment**  
The college conducts online career advice and placement assessment it is compulsory for all prospective student to undergo the placement assessment  
Please note that placement assessment is a selection and placement tool, it does not test your IQ
- STEP 2** **Submission of Academic Application**  
Once the applicant has completed all placement assessment modules, the system will redirect to academic application portal (Mysedcol).  
It's Mandatory to upload clear certified copies not older than six months- ID copy, Latest results/Grade 12, proof of residence, parent/ Guardian ID copy and Stamped proof of employment on Letterhead.  
Acceptable certification stamps will be from Police Station, Government Commission of OATH, Post Office only.
- STEP 3** **Document upload**  
If uploaded documents fail verification, an SMS/ email will be sent with the link for re-upload.
- STEP 4** **Academic Application screening**  
Selection committee will screen the application for selection and admission; feedback will be communicated via SMS/email.  
Applicants who are successful, will receive an SMS to check their emails to either "accept or reject" the offer. If "Offer "is accepted", date and time will be communicated to finalise registration at campus where you are admitted.  
Outcome will be communicated to all applicants who were unsuccessful after applications have been finalised.
- STEP 5** **Registration**  
The applicant becomes Sedibeng TVET college students once they have digitally signed proof of registration. After Registrations a student card shall be issued. Communication via SMS/ email will be used for Textbooks collection.
- STEP 6** **Orientation/Induction**  
Date of induction will be shared by campuses
- STEP 7** **Class attendance**  
Timetable will be shared by campuses

## **SELECTION AND PLACEMENT OR ASSESSMENT TESTS:**

All prospective students will undergo a compulsory selection and placement process.

This is to ensure that prospective students are placed in an appropriate programme of which they have the necessary capabilities and will also enable the College to identify those learners requiring additional support.

No Student will be accepted or admitted into Sedibeng TVET College without undertaking the placement test. The selection and placement test is also used to identify student who may require academic support and referral. The College may conduct interviews in addition to the conduction of selection and placement tests.

## **NSFAS APPLICATION.**

The application process is electronic; students can apply online to NSFAS

Visit our website: <https://www.nsfas.org.za/>

## **THE FOLLOWING STUDENTS ARE ELIGIBLE TO APPLY FOR NSFAS.**

Who qualify to apply for NSFAS?

- Only South African citizens.
- Students who are financially needy.
- Students who perform academically.
- Must not be enrolling for a qualification equivalent to previous learning that was state funded without progression.

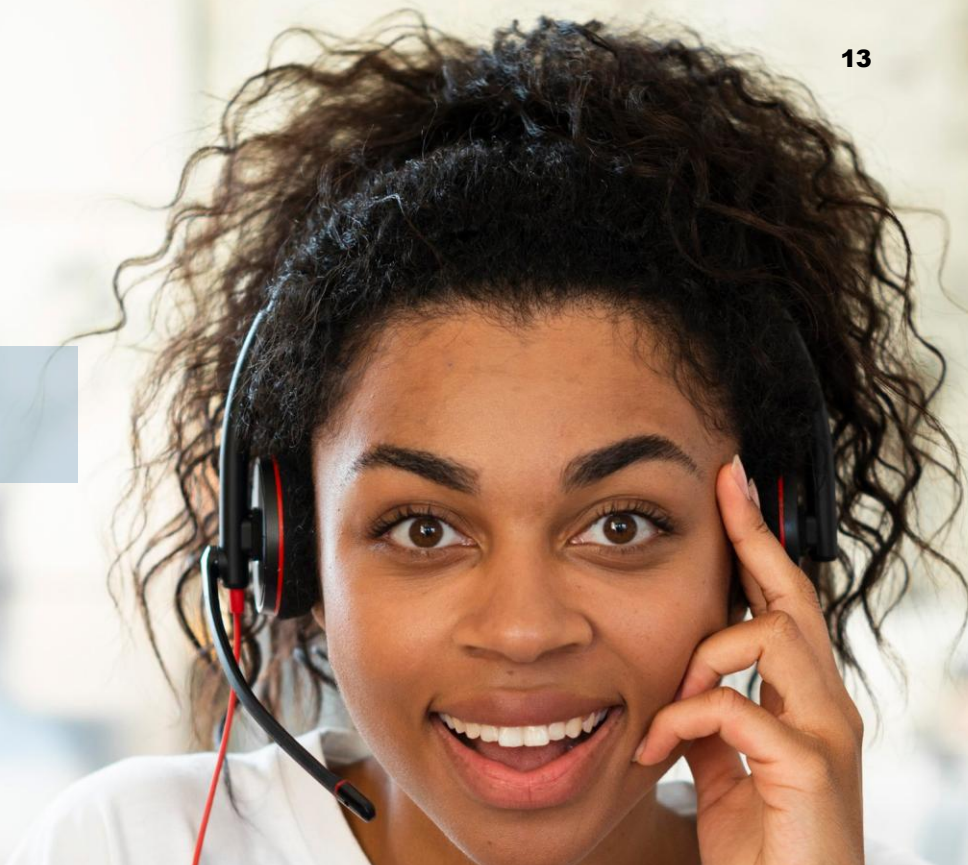
### **PLEASE NOTE !**

- This is a 100% bursary, 0% loan. All bursary funds which are awarded do not have to be paid back to the college or NSFAS.
- Bursaries are not guaranteed. Terms and conditions apply viz good/excellent academic performance; 100% class attendance; satisfactory means test conducted by NSFAS and submission of all applicable documents.
- Priority will be given to tuition fees and if funds are still available, transport or accommodation allowances will be considered.
- personal care is provided to all NSFAS bursary recipients

## **To apply for a bursary, the following documents must accompany the online bursary application**

- Certified copies of the students ID
- certified copies of parents/guardians' ID
- Certified copies of ID's of other members in the household
- The latest original or certified copies of the parents/guardians' payslip.
- Sworn affidavits from parents/guardians if they are unemployed.
- Proof of residence.
- Completed and signed Consent Forms-accessible from the NSFAS website.

DHET Bursaries are not guaranteed, there are procedures in place from the administration and awarding of these bursaries.



# SEDIBENG TVET COLLEGE

## CONTACT US

### CENTRAL OFFICE

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TEL: (016) 420 2520

33 Voortrekker street VEREENIGING, 1930

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6 Frikkie Meyer BLVD, VANDERBIJLPARK, 1900

• **VANDERBIJLPARK CAMPUS**

TEL: (016) 420 2520

4 Samuel street SEBOKENG, 1982

• **SEBOKENG CAMPUS**

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